

**WHITE PINE LIBRARY COOPERATIVE
BOARD MEETING**

October 10, 2005

A regular meeting of the White Pine Library Cooperative Board was held on October 10, 2005 at the White Pine Library Cooperative Headquarters.

Present and voting: Jeanette Morrish, John Sheridan, Dan Stock, Jill Fox, Gail Nartker, Erin Schmandt, Beverly Dear, Kate Van Auken and Lise Mitchell.

Also Present: Nenette Ricker, Bryon Sitler, Karen Puszykowski and Jane Piersall.

1. **Call to Order:** Vice-Chair Jill Fox called the meeting to order at 1:30 pm.
2. **Agenda:** John Sheridan moved to approve the Agenda for the October 10, 2005 meeting. Jeanette Morrish seconded the motion. Motion carried.
3. **Treasurer's Report:** The board reviewed the financial reports for September 2005. Lise Mitchell moved to ratify the bills for September 2005. Kate Van Auken seconded the motion. Motion carried.
4. **Minutes:** John Sheridan moved to approve the September 14, 2005 minutes as submitted. Jeanette Morrish seconded the motion. Motion carried.
5. **Director's Report:** Bryon reported that:

The cooperative is exploring other insurance options due to rising costs. Another agency can provide Director's errors and omissions insurance for approximately \$2,000 less than we are currently paying. White Pine may also switch health insurance providers in January 2006. The Alpena Agency will provide the same insurance with a higher (\$1,000.00) deductible. White Pine will pay \$900.00 of the deductible per staff member. Bryon will continue to evaluate health costs before a decision is made.
6. **Seating of Board Members:** Jill Fox welcomed the new board members.
7. **Election of Officers:** The following slate of officers was proposed:

President: Jill Fox
Vice-Chair: Jeanette Morrish
Treasurer: John Sheridan

Lise Mitchell moved to accept the proposed slate. Beverly Dear seconded the motion. Motion carried.

The above officers were unanimously elected for the 2005-2006 fiscal year.

8. **Approval of Banking Institution:** Bryon Sitler asked the board to reaffirm that White Pine continue to bank with Citizen's Bank. John Sheridan moved that the Cooperative continue banking with Citizens Bank for the fiscal year 2005-2006. Lise Mitchell seconded the motion. Motion carried.
9. **Set Meeting Dates:** The board discussed setting a meeting schedule for the coming year. The November board meeting will be cancelled due to the Get re-acquainted/Long Range Planning Meeting on November 4th. John Sheridan moved that the board meet monthly on the second Wednesday of the month at 1:30 at WPLC headquarters beginning January 11, 2006. Jeanette Morrish seconded the motion. Motion carried.

The board will keep the December 14th date open in the event that they wish to discuss the Long Range Planning results.

10. **Personnel Policy Change:** Bryon Sitler reported that the federal law was changed in August which requires all documents containing social security numbers be kept under lock and key. The board reviewed the proposed recommended policy change. Lise Mitchell moved to approve the recommended policy. Gail Nartker seconded the motion. Motion carried.
11. **Director's Evaluation:** Bryon reported that Jeanette Nathan had completed the director's evaluation but was unsure as to what happens next. Bryon will call Jeanette Nathan to see what the process is and will ask her to contact Jill Fox.

12. Announcements/Comments:

- Bryon reported that the Cooperative has applied for an SBC grant to create web pages for members. We should hear if it will be awarded next month.
- The cooperative received certificates for meeting the Essential, Enhanced and Excellence levels for QSAC.
- Gail Nartker commented that she likes the idea of library presentations at the advisory council meetings.
- Lise Mitchell reported that they have started to load Coleman's records.

13. **Adjournment:** The meeting adjourned at 2:35 pm.