

**WHITE PINE LIBRARY COOPERATIVE
BOARD MEETING**

Minutes, July 8, 2009

A regular meeting of the White Pine Library Cooperative Board was held on July 8, 2009 at the White Pine Library Cooperative Headquarters.

Present and voting: Mimi Herrington, Ervin Bell, Stephanie Olson, Charlotte Simmons, Jennifer Balcom and Marsha Boyd.

Also Present: Bryon Sitler and Karen Puszykowski.

Absent: Jim Rancilio, Bryan Dinwoody, Mary Jaworski, Rose Rice gutierrez and Judi Chelekis.

1. **Call to Order:** Board Chair Mimi Herrington called the meeting to order at 1:40 pm.
2. **Introductions:** Board members introduced themselves.
3. **Agenda:** Charlotte Simmons moved to approve the Agenda. Ervin Bell seconded the motion. Motion carried.
4. **Treasurer's Report:** The board reviewed the financial reports for April, May and June 2009.

Two new accounts were opened at Team One Credit Union and United Financial Credit Union. A money market account for a \$100,000.00 was opened at each banking institution.

Budget adjustments will be made at the end of the year.

Marsha Boyd moved to approve the financial reports and ratify the bills for April, May and June 2009. Jennifer Balcom seconded the motion. Motion carried.

5. **Minutes:** Stephanie Olson moved to approve the March 11, 2009 board minutes as submitted. Jennifer Balcom seconded the motion. Motion carried.
6. **Director's Report:** Bryon Sitler reported that:
 - The Carsonville-Port Sanilac Schools have applied for Associate Membership.
 - The New Rules were approved with no discussion. A letter was sent to the Governor opposing the rules. Copies of the letter were sent to Senator Barcia and Representative Stamas.

- The Computer Lab is old and dying. It would cost WPLC \$10,000 to \$15,000 to update the lab.

Options include: Using other computer labs in the area. Two are available for use free of charge to White Pine. Valley Library Consortium will update and maintain the lab in the future. WPLC could possibly rent the lab from VLC if needed. The computer lab will be discussed at the August Advisory Council meeting.

- Bryon presented a policies workshop at the Rural Libraries Conference. About 89 people attended.
- The PR campaign kickoff for “Fuel Your Mind” was held at the Bridgeport Public Library on April 14, 2009.
- Bryon will be on the VLC board starting in July.
- Mary Jaworksi from Port Austin has replaced Sharry Huyck on White Pine’s board.
- To-date 17 people have been reimbursed for attending the Rural Libraries Conference.
- Bryon visited Breckenridge on June 1 to talk with their board about becoming a district library.
- White Pine’s annual meeting will be held on October 14, 2009 at Horizons Conference Center. Warren Graham, the Black Belt Librarian and cook book author, Patty Pinner will be the presenters. White Pine is working with Genesee District Library and Public Libraries of Saginaw to share travel costs for Warren Graham. Members are encouraged to bring their staff.
- 5 people are leaving the board in September. They are: Marsha Boyd, Mimi Herrington, Jennifer Balcom, Jim Rancilio and Rose Rice Gutierrez. 4 people have agreed to replace them. A 5th still needs to agree.
- Bryon has been working with Overdrive to bring the costs for downloadable materials down. The cost is based on the number of libraries participating. So far, 7 libraries have agreed to participate.
- Lance Werner has accepted the director position at Capital Area District Library. He starts August 3, 2009. Lance will replace Susan Hill who retired June 30th.
- It appears that next year State Aid will be set at \$.25 per capita. Libraries should receive their second state aid check for this fiscal year sometime in July, less the 4% reduction that has been announced.

- White Pine's Plan of Service was sent to the Library of Michigan. The Library of Michigan recommended a few minor changes.
7. **Plan of Service:** The board reviewed the changes recommended by the Library of Michigan. Stephanie Olson moved to accept the changes and approve the revised Plan of Service. Marsha Boyd seconded the motion. Motion carried.
 8. **New Member:** Marsha Boyd moved to accept the Carsonville-Port Sanilac Schools as a new associate member. Charlotte Simmons seconded the motion. Motion carried.
 9. **Budget:** The board reviewed the draft proposed budget for FY 2009/2010. The proposed budget is \$100,025.62 under income. Discussion followed on what to do about the deficit. Using fund balance to cover the deficit while looking at ways to reduce costs. The remaining fund balance would be over \$300,000.00. The proposed budget will be discussed at the August Advisory Meeting.
 10. **Adjournment:** The meeting adjourned at 3:15 pm.