

**WHITE PINE LIBRARY COOPERATIVE
BOARD MEETING
Minutes, April 22, 2025
Draft**

A White Pine Library Cooperative Board meeting was held on April 22, 2026, at Bridgeport Public Library in Saginaw, MI.

Present: Amy Beckman, Lynne Clark, Christian Dunham, Tiffany Fiting, Amber Hughey, Nicole Markel, Seth Randall, Marcy Thompkins, and Pam Wright. Also present were Kate Van Auken and Alison Blattner.

Excused: Corey Goethe

Call to Order: The meeting was called to order at 12:04 pm by President Nicole Markel.

Approval of Agenda: Amber Hughey moved, and Ruth Steele seconded to approve the Agenda as presented. The motion was carried.

Approval of Minutes: Marcy Thompkins moved, and Amber Hughey seconded to approve the December 3rd, 2025 Board Minutes. The motion was carried.

Treasurer's Report: The Board reviewed the financial reports and checklists for December 2025 and January, February, and March 2026. Christian Dunham moved, and Seth Randall seconded to approve the financial reports and ratify the December 2025 and January, February, and March 2026 bills. The motion was carried.

Director's Report: Kate announced her retirement with an anticipated last day of October 9th, 2026. The Board discussed how to move forward with a search for the next director. It was decided to conduct an internal search within the cooperative first and to form a committee to oversee the process.

Old Business:

Succession Plan

While discussion was had about the succession plan in December 2025, a vote was not previously held to confirm it. Amber Hughey Moved, and Tiffany Fiting seconded to approve the director's succession plan. The motion was carried.

New Business

WPLC Membership

Several libraries outside WPLC have expressed interest about joining in recent months. Kate encouraged the Board to review the Plan of Service regarding procedures to admit new cooperative members. She also agreed to create an information sheet for libraries seeking to join the cooperative.

Uses of Fund Balance

Kate discussed the existing fund balance. Given its healthy status, Kate suggested to spend down some surplus to create a sustainable program for member libraries. Options were discussed such as labeling these funds for use in OverDrive, RIDES, or recurring fees.

Coordinator Review

Kate discussed Alison's recent performance with the WPLC Board. As a recognition of the work done to overhaul WPLC's ILL program, it was suggested to provide Alison with an additional five days PTO. Amber Hughey moved, and Tiffany Fiting seconded to grant an additional five days PTO to Alison. The motion was carried.

Public comments and announcements

There was no public comment.

Next Meeting: The next meeting will be held on June 24, 2026, after the Advisory Council meeting, location TBD.

Adjournment: Amber Hughey moved, and Christian Dunham seconded to adjourn the meeting at 1:44 p.m. The motion was carried.