

**WHITE PINE LIBRARY COOPERATIVE
BOARD MEETING
Minutes, December 3, 2025
Draft**

A White Pine Library Cooperative Board meeting was held on December 3, 2025, at Fairgrove District Library in Fairgrove, MI.

Present: Amy Beckman, Lynne Clark, Nicole Markel, Christian Dunham, Corey Goethe, Ruth Steele, Seth Randall, Amber Hughey, and Marcy Thompkins. Also present were Kate Van Auken and Alison Blattner.

Excused: Tiffany Fiting.

Call to Order: The meeting was called to order at 12:16 pm by President Nicole Markel.

Approval of Agenda: Amber Hughey moved, and Ruth Steele seconded to approve the Agenda as presented. The motion was carried.

Approval of Minutes: Seth Randall moved, and Marcy Thompkins seconded to approve the October 1, 2025, Board Minutes. The motion was carried.

Treasurer's Report: The Board reviewed the financial reports and checklists for October and November 2025. Christian Dunham moved, and Lynne Clark seconded to approve the financial reports and ratify the October and November 2025 bills. The motion was carried.

Director's Report: Kate discussed updates from the Library of Michigan about IMLS funding.

Old Business:

Bank Issues

Kate discussed the removal of Positive Pay and WPLC's auditing firm, who suggested that we add such a program to our financial safeguards. Kate spoke with Samantha Cain, WPLC's main auditor, about our issues with Independent Bank's current program and explained that we would consider adding Positive Pay again in the future if the issues with the program are worked out.

An additional issue was discussed regarding the misreported balances on statements since Independent Bank's merger of two previously independent month-end reports. IB had yet to resolve the issue and did not have an ETA for a resolution. The Board and Kate discussed looking into alternative banking options.

Annual Meeting Costs

Kate shared the final costs for the annual meeting after billing was completed. WPLC was able to reduce the cost using sponsorships and credit card rewards. After reviewing all the positive feedback from members, it was clear that the increased cost for a different venue was well spent.

Succession Planning

Before the meeting, Kate shared documents with the Board regarding succession planning and procedures for short/long-term absences of the Director. Discussion was had by the Board about timelines and procedures.

New Business

There was no new business.

Public comments and announcements

There were no public comments or announcements.

Next Meeting: The next meeting will be held on February 25, 2026, after the Advisory Council meeting, location TBD.

Adjournment: Christian Dunham moved, and Amber Hughey seconded to adjourn the meeting at 1:23 p.m. The motion was carried.